

PERMANENT EDITORIAL BOARD
FOR THE AVIATORS’
MODEL CODE OF CONDUCT

Agreement Describing the Roles and Responsibilities
of the Permanent Editorial Board (PEB) with Respect
to the Aviators’ Model Code of Conduct

This is an agreement dated October 19, 2004, between the below-stated member-signatories of the AVIATORS’ MODEL CODE OF CONDUCT (AMCC) Permanent Editorial Board (PEB).

Introduction

In the period 2002-2004, the AVIATORS’ MODEL CODE OF CONDUCT (AMCC) was drafted, reviewed and deployed as a free public service to the aviation community. The AMCC presents broad guidance for general aviation (GA) pilots to help them advance airmanship, flight safety, the culture of GA and the vibrancy of GA in general.

One of the unique attributes of the AMCC is its “organizational neutrality” – it is neither owned nor controlled by any particular GA organization, both to advance its widespread acceptability within the GA community and to ensure the consideration of diverse viewpoints from the many organizations within that community and beyond. This neutrality and objectivity have been essential to the success of the project and indeed must be continually fostered to ensure that the AMCC remains sustainable and valuable to the broadest reaches of the GA community.

The AMCC is a “living document”—intended to be revised as warranted by new information, events, and needs within GA. As such, it will benefit from a formal editorial body to oversee and provide balance to ongoing revisions. Therefore, an esteemed, skilled, and insightful group of experts from AMCC-adopting entities and other industry organizations have been gathered together as the PEB, which will assume the editorial duties outlined below.

Purpose of the Agreement

The purpose of this agreement is (A) to set out the roles and responsibilities of the PEB, and (B) to establish the composition and functions of the PEB.

PEB AGREEMENT

A. *Roles and Responsibilities of PEB Members*

- i. Editorial Functions – PEB members shall make recommendations concerning proposed amendments to the AMCC and its supporting materials, including changes proposed by others as well as changes proposed by PEB members.
- ii. Meetings – The PEB members shall meet collectively in person no less than one (1) time per year. For the convenience of the PEB members, such meetings shall be scheduled to coincide with the EAA’s AirVenture and the AOPA EXPO on an alternating basis, unless otherwise agreed by consensus of the PEB members.
- iii. Quorum and Votes – A quorum of PEB members is required to consider binding decisions. The quorum need not all be physically present in the same location (*see iv* below). A majority of PEB members shall constitute a quorum. A vote of a majority of the quorum is required to approve binding decisions, unless otherwise provided in this agreement.
- iv. Collaboration, Actions and Communications – It is anticipated that most PEB work and consultation will be undertaken via email and teleconferencing. PEB actions may be taken without a physical meeting of the members. All official communications between PEB members may be undertaken via electronic mail unless otherwise agreed.
- v. Confidentiality – PEB members shall maintain the confidentiality of (a) any materials submitted in confidence to the PEB, and (b) any internal discussions, upon request by unanimous consent of the PEB members participating therein.
- vi. Representations – No PEB member shall act on behalf of the PEB, create obligations for the PEB or make representations of the PEB’s positions without the prior [written] consent of the PEB. Furthermore, in proposing changes or making recommendations, PEB members shall represent themselves rather than the organizations by which they are employed. The organizational affiliation of each PEB member (below) shall be indicated for identification purposes only.
- vii. Ethics – PEB members shall adhere to the ethical precepts of the AMCC.
- viii. Compensation, Expenses and Liabilities – PEB members shall serve without compensation, and the PEB shall have no responsibility for members’ expenses and liabilities incurred in connection to conducting PEB business. Members may receive reimbursement of expenses determined unanimously by the PEB to be just and reasonable.
- ix. Agreement Revision – Revisions of this Agreement may be made upon a two-thirds vote of the PEB members.
- x. Acknowledgements – Each PEB member shall be acknowledged in subsequent versions of the AMCC, in the “Acknowledgments” page at < www.secureav.com > and in the AMCC Commentary.

PEB AGREEMENT

B. Composition of the PEB

- i. Composition and Appointment – The PEB shall consist of the below-designated Founding Members and such additional members as the PEB may appoint from time to time. The PEB shall consist of no fewer than five and no more than 10 members. The appointment of new PEB members shall require a two-thirds vote of the PEB members.
- ii. Resignation and Termination – PEB member desiring to resign shall convey a written resignation to the other PEB members. Termination for cause shall be based upon material violation of this Agreement or incapacitation/death.

The Founding Members of the PEB agree as follows:

Michael S. Baum

Jim Lauerman
Executive Vice President, Avemco Insurance Company

Michael Radomsky
President, The Cirrus Owners and Pilots Association

Rusty Sachs
Executive Director, National Association of Flight Instructors

Josh Smith
General Manager, The West Valley Flying Club